**Minutes of Royton and Crompton Family Practice**

**PPG Meeting Tuesday 25th April 5:30 p.m.**

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| **Agenda** | 1] The Chair has tended her resignation as Chair and member of the PPG for personal reasons  2] Apologies  3] Approval of minutes of meeting Wednesday 1st February 2023  4] Matters arising  5] Update from practice to include recent information about a new approach to appointment systems  6] Presentation of draft leaflet:  Signpost and help for younger practice members  7] BC to provide an update on diabetes awareness activity  8] AOB | **Action** |
| **Present** | SP, BC, VM, CF |  |
| **Apologies** | KF.LF, SG &SF |  |
| **Approval of**  **minutes** | Approved |  |
| **Item 1** | The Chair has tended her resignation as Chair and member of the PPG for personal reasons. Future meeting to be held to appoint a new Chair TBC |  |
| **Matters arising and actions from**  **previous meetings** | The Information Station has been set up and is being well used. SP to find out where the “help Leaflet” was from and sources more to add to the ‘station’ PPG members can add info to the station as long as it affiliated.  PPG members would like to support health initiatives and use the NHS event calendar to set the theme.  SP provided draft youth leaflets (Agenda item)– |  |
| **Item 5** | New GP contract will be implemented 15.5.23 re online triage for appointments.  This system will streamline appointments and support correct signposting. Those patients who have difficulty will still be able to contact the practice, and will be supported. Patients will be informed of the changes once the system is in place. This will be communicated by the various methods available to the practice.  The appointment audit is on hold due to the planned changes.  Covid vaccinations are available before the end of June to anyone 75 or over and those over 18 identified as vulnerable.  Questionnaires- ongoing- changes to the GP contract could provide a different focus – comparison of new and old system.  The information station is up and running, Spring newsletter has been displayed and added to the website |  |
| **Item 6** | The draft leaflet to signpost young people was discussed, it was agreed it will be a positive addition, changes regarding Mahdlo’s element were not identified. Discussions regarding other positive activities that young people can access to improve/support mental health were useful SP to identify if there is a current mapping document.  SP informed the group about possible training opportunities for parents and carers – Youth in Transit. | SP |
| **Item 7** | BC is delivering awareness sessions at various venues/settings. The success of these sessions is due to their content being ‘real’ and relevant and dispelling myths. |  |
| **AOB** |  |  |
| **Date and time of next meeting** | 6 pm on Wednesday 7th June 2023  Agenda items by Wednesday 31st May 2023 | PPG |